

# Tuition Reduction Program

## St. Joseph School Scrip Enrollment Form 2007-2008

### - Rules and Guidelines -

- 1) Scrip earnings will be split as follows for the 2007-2008 school year. Seventy five percent (75%) tuition reduction, twenty percent (20%) St. Joseph School Fair Share Tuition Program, five percent (5%) scrip management fee (shipping costs, materials, stamps, etc.).
- 2) Accumulated earnings will be paid to Monroe County Catholic Schools as follows:
  - a) Families paying monthly tuition payments will be credited in April 2008 for earnings accumulated from November 2007 through March 2008.
  - b) Families paying annual or semi-annual tuition payments will be credited in August 2007 (for the following school year) for earnings accumulated from November 2007 through June 2008.
  - c) Families attending another Monroe County Catholic school, after graduation from St. Joseph School, will have accumulated earnings sent directly to that school.
- 3) If your child no longer attends St. Joseph School or another Monroe County Catholic School, the monies accumulated will be added to the St. Joseph School Fair Share Tuition Program.
- 4) All certificate orders must be accompanied by a check or money order made payable to St. Joseph School – Scrip. Please do not send cash. Scrip certificate payments are not tax deductible because you receive dollar for dollar value.
- 5) If your check is returned because of non-sufficient funds (NSF), you will be charged a \$25 fee payable to St. Joseph School – Scrip. After two NSF checks are tendered on your account, your scrip ordering privileges will be limited to money order only.
- 6) Scrip certificates are purchased on your behalf and are not returnable.
- 7) **WHEN YOU PICKUP YOUR SCRIP CERTIFICATES, OPEN YOUR ORDER AND VERIFY IT ACCURACY. YOUR SIGNATURE ON THE ORDER PICKUP LIST INDICATES THAT YOU HAVE RECEIVED YOUR ORDER IN ITS ENTIRETY. IN THE UNLIKELY EVENT YOU SHOULD FIND A DISCREPANCY IN YOUR SCRIP ORDER, PLEASE NOTIFY THE SCHOOL SECRETARY IMMEDIATELY.**
- 8) Scrip certificates are the same as cash and should be handled accordingly. St. Joseph School will not be responsible for certificates that are lost, stolen or misplaced while in your possession.
- 9) With each purchase, St. Joseph School Scrip will provide a summary of your purchase and a year-to-date summary of scrip purchases.
- 10) Participating St. Joseph School teachers will have the option to use the 75% for classroom expenses, such as supplies, projects, student incentives, etc.
- 11) You may contact Kate Kehrig 388-7515 with any questions.

**Please keep the program rules for your records.**

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**To enroll, please complete the form below.**

**Yes! I'm ready to participate in the St. Joseph School 2007-2008 Scrip Program.**

**Please sign and return this form with your first order. A new form is required at the beginning of each school year.**

First Name	Last Name
Street Address	City, State and Zip Code
Phone with Area Code	E-mail

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**I have read and understand the rules and guidelines listed above, and I agree to abide by these rules.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date